Set up the Outlook app for iOS

iOS · https://cleversupport.ca/docs/ios/set-up-the-outlook-app-for-ios/

1

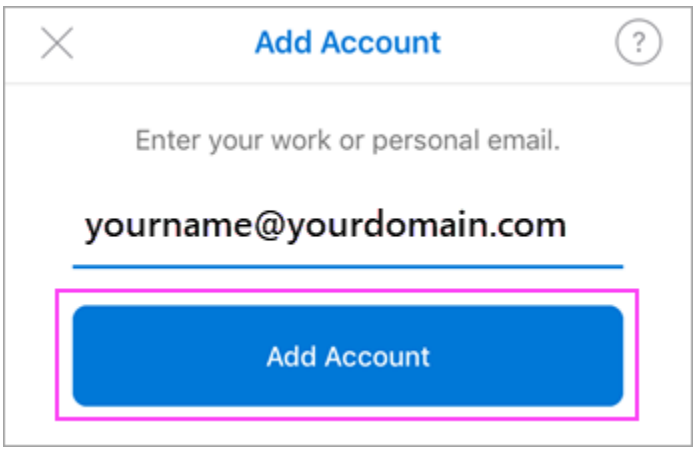
Download Outlook for iOS from the iOS App Store and then open it. The icon looks like this:

Note: See system requirements for your iOS devices here.

2

If it's your first time using Outlook for iOS, enter your full email address, then tap **Add Account**.

If not, open the **Menu** > tap **Settings** > **Add Account** > **Add Email Account**.



3

If you're asked to select your email provider, please contact your IT admin for support as there may be a misconfiguration.

4

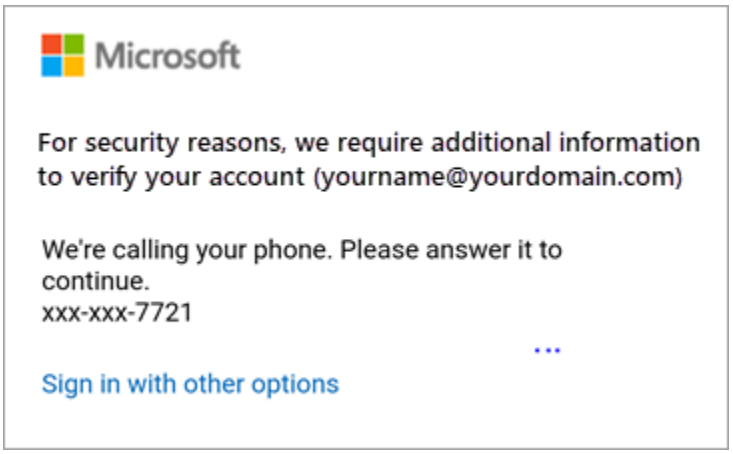
Enter your email account password and tap **Sign In**.

Note: The sign in screen may look different for you depending on your email provider.



5

If multi-factor authentication is enabled, verify your identity.



6

Accept any prompts for permission you may receive.

Swipe through the features and you're now ready to use Outlook for iOS!